

POSITION DESCRIPTION

Job Title	Group Risk Manager
Work Level / Grade	Work Level 3 Grade 13
Region / Function	Group Risk Management (GRM)
Location	Hybrid – Head office Crawley.
Reports To	Director Of Group Risk Management (DOGRM)
Key Relationships (within the organisation)	Group Risk Management Team Members. Group and Regional SHE, Technical, Legal, M&A, Insurers, Brokers, captive insurers and third party service providers.
Job Summary	To support the Director Of Group Risk Management in minimizing Group liabilities and protecting Group Assets through the implementation of insurance and risk management programmes.
Key Performance Indicators	Optimal placement of risk financing and transfer solutions. Efficient administration of all aspects of insurance placements. On-going improvement of internal & external stakeholder management.
Principal Duties and Responsibilities	
<ul style="list-style-type: none"> Support the DOGR in developing and implementing team strategy to optimise risk financing and transfer solutions including renewal of Group worldwide insurance programs. 	
<ul style="list-style-type: none"> Support the renewal processes including completion of application and supplementary risk information. 	
<ul style="list-style-type: none"> Management of relationship with global broker network and our businesses worldwide to ensure adherence by our overseas businesses to Group policy on the purchase of insurance and appointment of brokers. 	
<ul style="list-style-type: none"> Management of the renewal information collection process, validating and verifying data to ensure disclosure requirements are met. 	
<ul style="list-style-type: none"> Liaise with Group stakeholders on insurable risk matters and improve the understanding of global insurance programmes and insurance processes. Gain an understanding of developments to assess changes to risk profile and the impact of this on insurance programmes. 	
<ul style="list-style-type: none"> Work with Brokers to improve insurance administration processes. 	
<ul style="list-style-type: none"> Manage Pink Note, M&A and due diligence processes. 	
<ul style="list-style-type: none"> Manage technical support to businesses, including insurance and risk management advice, contract and wordings, TWIMC information and certificates. 	
<ul style="list-style-type: none"> Manage and coordinate the property risk survey programme including progression of risk improvement requirement and recommendations with insurers and brokers and monitor business performance in completing recommendations. 	
<ul style="list-style-type: none"> Support the DOGRM in identifying emerging insurable risks and evaluating available insurance solutions that could be used to protect the Group's balance sheet. 	
<ul style="list-style-type: none"> Support DOGRM with MI for Senior Exec presentations and decision making. 	
<ul style="list-style-type: none"> Support and develop remote / Milton Keynes based direct reports (currently 2). 	

CANDIDATE SUMMARY

Required Experience
At least 5 years insurance market (broker or insurer) and / or risk management / buying experience, managing complex risk financing / transfer processes including global and multi-national insurance programmes.
Required Leadership Traits and Characteristics

Ability to lead and manage risk management, financing and transfer processes Ability to adapt to a fast moving environment. Demonstrate leadership skills with the ability to get the best out of direct reports. Ability to work effectively alone and with a diverse, geographically spread team.
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Formal Education, Qualifications or Training

Progress towards insurance and risk management certification
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